

**South Hinksey Parish Council
2013/14 Draft Budget**

For discussion at January 2013 Council Meeting

| | 2011/12 Actual | 2012/13 Budget | 2012/13 Projected | 2013/14 Proposed |
|---|-------------------|-------------------|----------------------|---------------------|
| Subscriptions and conferences | 184 | 140 | 115 | 140 |
| Venue hire | 44 | 300 | 532 | 400 |
| Audit | 325 | 350 | 335 | 360 |
| Staff costs | 2532 | 2700 | 2600 | 2700 |
| Office and supplies | 98 | 100 | 150 | 175 |
| Travel | 109 | 100 | 100 | 130 |
| Training | 0 | 400 | 0 | 400 |
| Insurance | 468 | 500 | 495 | 550 |
| Elections | 85 | 0 | 0 | 0 |
| Grounds maintenance | 1946 | 2400 | 2000 | 2300 |
| S137 Grants | 1000 | 1000 | 118 | 1000 |
| Burial Ground maintenance | 1462 | 1750 | 820 | 1200 |
| Community Woodland | 756 | 300 | 1250 | 1500 |
| Village Hall conveyancing | 0 | 0 | 350 | 0 |
| Community Land | 0 | 0 | 422 | 500 |
| VAT | 991 | 800 | 1000 | 1200 |
| Parking sign | 612 | 0 | 0 | 0 |
| Subtotal | 10611 | 10840 | 10287 | 12555 |
| Less Burial Ground income | (1200) | (750) | (2500) | (2000) |
| Less VAT refund | (927) | (800) | (991) | (1000) |
| Less grants | (1259) | (1250) | (1229) | (2400) |
| Less council tax reduction scheme grant | 0 | 0 | 0 | (110) |
| Total | 7225 | 8040 | 5567 | 7045 |
| From reserves | (2575) | 4020 | 1547 | 0 |
| From precept | 9800 | 4020 | 4020 | 7045 |

NOTES

Subscriptions

At the moment we only subscribe to Oxford Green Belt Network and Society of Local Council Clerks

Venue Hire

This appears significantly over-budget because of a late payment of venue hire in the previous year. The £400 budget includes basic hire for Council meetings plus five additional meetings.

Audit

I've allowed for a small inflationary rise in the audit cost

Staff costs

I've assumed a one pay scale increase

Office and supplies

I've increased this to include previously unclaimed phone and internet costs

Insurance

I've allowed for a small rise to include new furniture purchases for the community woodland

S137 Grants

I've allowed £1000 to cover any grant needed for the Village Hall and any miscellaneous grants. The Council's limit for grant giving this year (s.137 payments) is capped at £6.44 per elector (currently 279) = £1796.76. It will be a similar amount for 2013/14.

Burial Ground maintenance

This has been significantly under-budget this year due to a cheaper than expected quote from BGG. The budget is presuming we will use them again next year and that they won't put their prices up significantly. However, it does also allow for other work on wildflower meadow or any repairs.

Community Woodland

I've allowed for £1500 for the cost of the fingerpost signs plus costs for managing ragwort the mowing of footpaths through the woodland, and any removal costs of infected ash trees.

The community woodland is also due to receive £1150, the second instalment of the Forestry Commission grant to support the creation of the woodland and which is due five years after the woodland is established.

Village Hall conveyancing

This was not budgeted for as it was a late payment from the previous year.

Community Land

I've allowed a ballpark figure of £500 to be put towards any more improvements or community use.

BANK BALANCES

Projected bank balances at 31st March 2013:

| | |
|-------------------------|----------------|
| General Fund | £11,500 |
| Community Woodland Fund | £2,500 |
| Total | £14,000 |

The Council has now powers to hold excessive reserves and the external auditor advises that the Council should hold no more than twice the level of the precept in reserves, unless it is earmarked for a particular reason.

At the end of the year, if the precept was set to meet the difference between income and expenditure, i.e. £7,000, then there would be no further reduction in the reserves, and the level of reserves would be at the maximum acceptable level.



Sheridan Edward, Parish Clerk