

**Minutes of the South Hinksey Parish Council to be held at the South Hinksey Village Hall on
Monday 1st December 2008 at 7.30pm**

Present Liz LeFevre; Maggie Rawcliffe, Sarah Balaam, Clive Briffett, Elizabeth Halcro, Anne Wilson –previous clerk (attending to give advice only).

Parishioners Comments

1) Parishioners Comments

- a) The General Elliott Public house has applied to be a certified Caravan Site by the Camping and Caravanning Club: It was noted that a parishioner stated that several parishioners have voiced their support of this scheme if it helped the viability of the pub. Other parishioners have asked the Parish council to review the proposal and aired their concerns about the plan.
- b) Proposed fortnightly bin Collections: “Vale Views” said that there is a discussion process to move to a new contractor and possible fortnightly bin collections. The parishioner raised their concerns with this proposal

2) Apologies for Absence – None

3) Declarations of Interest To receive declarations of any personal and prejudicial interest under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001. None given

4) New Councillor The Chairman confirmed that Elizabeth Halcro had been co-opted by the Council during the month and welcomed her to her first meeting of the Council

5) Minutes of November meeting Members are asked to confirm the minutes of the last Parish Council meeting. Matters arising from the minutes will be dealt with in topics below: - Minutes were confirmed

6) Actions from Previous Meetings:

- a) **Railway Bridge Ramp:** no news Sustrans are to be been contacted again
- b) **Flooding and Sewerage Issues--Peter Rawcliffe briefed Council.** A flooding update was submitted by email to the council by Peter Rawcliffe, this is currently confidential as it has not officially been agreed by the Environment Agency. Details will be released when possible.
- c) **Ditch clearing:** Oxford City Council who is the land owner for the majority of the ditches in the village and the surrounding area have informed the Parish Council that they are requesting their tenants to clear the ditches where required. The National Probation Service has also been contacted with respect to clearing other ditches and for woodland maintenance. They have no capacity until the New Year but will make contact when

available. **Action Sarah Balaam** A work list is to be prepared of suitable ditches to be cleared and if any permission from land owners needs to be sought.

- d) **The South Hinksey Website:** Clerk's name has been removed from the website until a new appointment is made. The Vale has been informed that the Clerk has been changed and the Chairman is standing in at present
 - e) **Flu Pandemic** – An updated version of the Parish circular was reviewed. A new version is to be sent via email for council members to agree **Action Maggie Rawcliffe**
- 7) **A34** Clive attended the bi-annual Botley Transport Meeting at which he raised the following concerns with the impact of the A34 on South Hinksey:
- a) **Air Pollution**, Oxford CC to investigate the pollution at the nearest residential houses and measurements are to be taken. Maggie noted that the bus stop is highly polluted for school Children waiting for the bus.
 - b) **Noise Pollution:** A two page letter received from the Highways Agency refusing the requests for noise reduction fencing and a 50mph limit due to South Hinksey's low score on their 'Noise Severity Index' and that South Hinksey does not meet their criteria for funding. **Action Sarah Balaam** Find out the costs of the noise reduction fencing
- 8) **Pavement Maintenance:** Collapsed pavements have been reported for Hinksey Hill and leaves, shrub overgrowth and weeds on Parker Road and Betty Lane. Mr Softley of the OCC is to be approached again. **Action Maggie Rawcliffe.**
- 9) **Community Woodland**—Future work parties to be added to the request list for the Probation Service. There has been no news on the receipt of the Forestry Commission maintenance grant as of yet. **Action Clive Briffett**
- 10) **Community Land**-- Letter from Oxford City Council officer Martin Lyons has been received on the 21st November with a planning concern over change of use. The Vale of the White Horse senior planning officer confirmed that if land is not to be used more than 28 days a year, no permission is required. We stated that the periodic use would be for less than this limit. He will consult with tenant farmer Nick Freerson and advise us on availability for use of the land.
- 11) **Chilswell Path Land sale**—Update on sale: the PC challenged the bill from the solicitors and received an itemized bill going back to 01.12.2008. Due to concern for legal delays also agreed to write with an ultimatum that the exchange must take place within two months otherwise the sale would be withdrawn **Action Clive Briffett**
- 12) **Planning Applications:** None received
- 13) **General Elliott Caravan site proposal:** At the request of several Parishioners the proposal to establish a Camping and Caravanning Club certified site at the General Elliott Pub was reviewed by the Council. After consideration of the proposed plan a letter will be sent to the Club voicing concern on access, landscape, drainage, noise and reduced parking issues. The Parish council noted that some Parishioners support the proposal to improve the financial viability of the pub. **Action Clive Briffett:** Letter to sent to the Camping and Caravanning Club

14) Correspondence

- a) A quote has been received for clearing up old pub car park site £480 (including hire of skip) received and forwarded to Goldacre Developments for approval
- b) Clerks & Councils Direct News
- c) Information Sheet for Parish & Council Meetings
- d) OGBN- Meeting notes

15) Finance

- a) Bank Account--New signatories: Maggie Rawcliffe, Clive Briffett and Sarah Balaam
- b) Balance as of the 5th November 2008 £8,670.63 Credit
- c) 2007/2008 Internal/External Audit was discussed. Annual return for Year ending March 2008 was not returned by previous clerks although accounts were completed and approved by Council in May. Clive will complete the Internal Audit submission before the next meeting. External auditors require final submission to be made by the middle of January 2009.
- d) **Cheques for Payment**
 - i) Simon Ringrose for removal of hawthorn to Parker Road £ 141 (see below)
 - ii) Weed Control: Jethro Sheppard £160
 - iii) Liz Le Fevre £3 for Land registry enquiry
 - iv) Maggie Rawcliffe Expenses £167.48 inc £141 Simon Ringrose and £15.23 for clerk adverts
 - v) Marcus Stewart Expenses £74.63 Two months' salary £332.33. The other two months were not claimed.
 - vi) Clive Briffett Expenses £ 38.35
- e) **Cheques received**
 - i) Burial Ground £80.

16) Any other matters

- a) The appeal for Oxford University Bodleian Depository was refused. A new site is now being sought by the University

Meeting closed 9.15 am

Date of Next Meeting: Monday Jan 5th 2008 7.30pm