

**Minutes of the South Hinksey Parish Council
at South Hinksey Village Hall**

Tuesday 3rd January 2012

Present: Sarah Balaam (Vice-Chair), Sandra Bingham, Sheridan Edward (Clerk), Liz LeFevre, Maggie Rawcliffe (Chair)

Cllr Ron Mansfield (VoWHDC), Riki Therivel, Hilary Briffett

1. Apologies

Tom Barron

2. Declarations of Interest

MR – Village Hall.

3. Co-option of New Parish Councillor.

The Council had received no request for a by-election and had received one application from Sandra Bingham. Accordingly, the Council co-opted Sandra onto the Council. Sandra had been a resident in the parish for many years and had held senior positions in local authorities working with children and families focusing on social inclusion.

4. Parishioners' Comments

Community Woodland management. Riki Therivel and Hilary Briffett attended the meeting to help advise the Council on the future management strategy for the community woodland. They advised that given the young age of the woodland there should be minimal work required, mainly just a mow once a year in the summer and the removal of ragwort, and that it shouldn't require separate management. It was also recommended that the Council identify the regimes that would be laid out in the original management plan. The Council confirmed that there was a very healthy reserve ring-fenced for the woodland and Riki also suggested investing in tools. **Action: SE to find original management plan and Council to manage low-level regime with advice from Riki and Hilary.**

5. Minutes of December 2011 Meeting

Read and agreed.

6. Matters Arising

Caravan Club application. SE reported that this application had now been withdrawn but another application for membership of the Camping and Caravan Club had been made. SE had asked for the details of the application and the Council would monitor any future developments.

“No Fly-Tipping” Signs. SE had now finalized the design and was obtaining quotes. **Action: SE to follow up.**

Maintenance Contract. The Council had approved the final tender brief. **Action: SE to send to contractors.**

Devil’s Backbone Fencing. **Action: SE still to chase with Laura Hutchins.**

High Sheriff Awards. The Council nominated Elizabeth Halcro for her long service to the community. **Action: SE to make nomination.**

Area Stewardship Fund. SE had sent the finalized applications for the widening of the footpath and ‘concealed entrances’ signage for Hinksey Hill and was awaiting a response. **Action: SE to follow-up joint SID application with Kennington Parish Council.**

7. Finance – Payments and Receipts

Payments

Liz LeFevre	December expenses	£9.00
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8. Planning Applications

None.

9. Correspondence

A34 overbridge to South Hinksey. The Council had been notified that the bridge over the A34 to South Hinksey was to be closed for two weeks from 23rd January from 9:30am to 4pm. The information had been forwarded to parishioners on SHInfo and a reminder would be sent out shortly before the closure. **Action: SE to send reminder out on SHInfo.**

10. County Councillor’s Report

None.

The Council was awaiting news on the speed monitor for the village. **Action: to be raised at the next Council meeting.**

11. District Councillor’s Report

RM reported that VoWHDC was planning on cutting back on some of its grants. RM would send a list of the affected budgets to the Council so that they could make any affected parishioners aware. RM also reported that following the Interim Housing Supply Policy consultation, district councillors would be meeting the following Monday to identify further possible sites for new housing.

12. Project Updates

Hinksey Hill Traffic Issues. As discussed, the applications for the Area Stewardship Fund had been made and SE was still chasing up the anti-skid surface with Laura Hutchins. **Action: SE to continue to chase.**

Manor Road Ditch. SE was still waiting for an update from Ed Green at the City Council. It was felt that although the estate agent plans suggested that the City Council was the riparian landowner, the Land Registry documents suggested that it was still the responsibility of the landowner of the neighbouring property, who had cultivated the land. **Action: SE to chase Ed Green and investigate enforcement with Peter Dela at VoWHDC.**

Village Hall. SE reported that Darbys had been hopeful that the paperwork would be completed by Christmas, but the Council were still waiting for news. **Action: SE to chase.**

A34 Issues. SB reported that it wouldn't be possible to obtain agreement for a crash barrier as there had been no recorded incidents on that stretch of road. However, the Council still felt that that 70mph speed limit was too high given the short slip roads to and from the village and felt that it should be 50mph, in keeping with other stretches of the road. **Action: SB to investigate further.**

13. Lighting on Betty Lane

The Council had received a request from a resident on Betty Lane for lighting outside the houses at the bottom of the lane. The resident hadn't yet surveyed the other residents on the lane and the Council felt that the agreement of all residents would be necessary before proceeding further. In addition, the Council identified that any lighting on private property would be the responsibility of the landowner, and that street lighting would be at the discretion of the County Council. **Action: SE to raise with Laura Hutchins.**

14. Clive Briffett Memorial

The Council wanted to recognize the work done by Clive Briffett in establishing the Community Woodland and discussed several possibilities for a memorial. The first suggestion was a bench with a plaque. The Council felt this would be fitting and agreed to install a bench. They also discussed the possibility of a sign at the entrance to the woodland. It was felt that it would be beneficial to have signage to encourage greater use of the woodland and that this could be combined with a plaque for Clive. **Action: MR to discuss with Hilary Briffett, SE to obtain quotes for a bench and plaque and Council to discuss signage at a future meeting.**

15. Any Other Business

Hinksey Hill bus layby. LLF reported that the fence between the wood and the bus stop at the top of Hinksey Hill had come down and that rubbish was beginning to accrue. LLF stated that the land was owned by St John's College. **Action: SE to contact St John's College to make them aware and ask that the fence be mended and rubbish cleared.**

CCTV in the village. The Council had received the suggestion of CCTV at the entrance to the village. It was noted that any cameras would be at the discretion of VoWHDC and that it couldn't be justified given the low rate of crime in the village.

Ditch at start of Devil's Backbone. MR noted that the ditch under the bridge at the foot of the Devil's Backbone needed clearing. **Action: MR and SB to investigate and SE to contact relevant riparian landowner.**

16. Parishioners' Feedback

None.

Date of next meeting: Tuesday 7th February 2012