

## Minutes of the South Hinksey Parish Council

at South Hinksey Village Hall

Monday 13<sup>th</sup> June 2011

**Present:** Sarah Balaam (Vice-Chair), Sheridan Edward (Clerk), Liz LeFevre, Maggie Rawcliffe (Chair)  
Cllr Jane Crossley (VoWHDC)

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### 1. Apologies

Elizabeth Halcro, Tom Barron

### 2. Declarations of Interest

MR – Village Hall

### 3. Parishioners' Comments

None.

### 4. Minutes of May 2011 Meeting

Page 2, no.10, para.2 – 'reported towards' should be deleted

Page 2, no.12, para.2 – 'who' should read 'would'

Read and agreed.

### 5. Matters Arising

**Risk Assessments.** MR had completed a burial ground assessment and identified a possible unstable headstone. **Action: SE to ask Reeves Memorials to investigate.**

**Grassland Review.** Nick Frearson reported to SE that the land was current used under the Higher Level Stewardship scheme. He also reported that it was unsuitable for arable farming and was already naturally developing into a wildflower area. The Council agreed that the area should be regularly reviewed but that no further action be taken at present.

**Chilswell Path.** SE reported that the issue of cleanliness around Chilswell Path had been reported to VoWH Planning Enforcement but that he had had no reply. **Action: SB to investigate current state and SE to chase with VoWH.**

**Devil's Backbone Fence.** SE reported that there had still be no action from OxonCC. **Action: SE to chase with Laura Hutchins.**

## 6. Payments and Receipts

### Payments

Sheridan Edward	April to June wages	£458.05
Didcot Metalwork Services	No Parking sign	£734.53
Society of Local Council Clerks	2010 subscription	£72.00
Auditing Solutions	2010/11 internal audit	£228.00
DJ Cullen	Burial Ground fencing	£444.00
Oxford City Council	Street lamp easement	£0.13
Continental Landscapes	March to May maintenance	£1020.00
Peter Rawcliffe	Wildflower meadow expenses	£26.20
Maggie Rawcliffe	April and May expenses	£12.16
South Hinksey Village Hall	Grant	£1000.00

### Receipts

Oxfordshire County Council	2011/12 grass-cutting grant	£970.80
Reeves Memorials	Memorial fee	£60.00

## 7. Planning Applications

### 19A Manor Road – single storey extension linking house with garage

SE circulated the information before the meeting and the Council raised no objections

## 8. Correspondence

**Oxfordshire Rural Communities Council** biannual review. SE gave this to MR for information.  
**VoWHDC** website is to be relaunched c. 20<sup>th</sup> June.

## 9. County Councillor's Report

None.

## 10. Project Updates

**Hinksey Hill Traffic Issues.** LLF reported that OxonCC approved the traffic order to impose a speed restriction at the top of Hinksey Hill. LLF had also chased Laura Hutchins about three other traffic calming measures – a non-slip surface on the bend at the top of the hill, a 'Please Drive Carefully' sign, and no-overtaking markings. LLF was still to receive a reply. **Action: SE to chase Laura and ask about a timescale for the speed restriction.**

**Manor Road Ditch.** SB reported that she and MR had met with the riparian owners, had explained their obligations and passed on the information regarding maintaining the bank. The owners agreed to undertake remedial work but none had been done to date. **Action: SB to monitor.**

**Community Land.** No report.

**Village Hall.** SE reported that Philip Marsh at Darbys solicitors stated that the conveyancing should be completed by the end of the month. **Action: SE to chase.**

**St Lawrence Road Parking Issues.** It was reported that the no parking sign had been installed and along with the white line was proving an adequate deterrent. Following the installation of the sign, the white line and the meeting with residents, the Council decided to close this issue.

## 11. Finance Report April to June

SE reported that due to a recent influx of payments, the report had not yet been finalized but reported that the finances were healthy with expenditure of c.£4k and income of c.£5.5k. All budgets were on target or expected to be considerably underbudget. SE also reported that the internal audit for 2010/11 had raised no issues and made no formal recommendations.

## 12. Carbon Reduction

Following Anne Markham's report at the Annual Parish Meeting the Council discussed the potential of a carbon reduction scheme in the parish. It was felt that at present the Council did not have enough material to proceed. **Action: MR to investigate current schemes and to discuss with Anne.**

## 13. Bypass Crash Barriers

Following discussion at the Neighbourhood Action Group and subsequently the Botley Traffic Advisory Committee, and a front page article in the Oxford Times, the Council discussed the risks posed by the lack of a crash barrier on the stretch of A34 between the South Hinksey slip roads (Hill Interchange) and North Hinksey. It was felt that the four main dangers along this stretch are: the 70mph speed limit; the risk of vehicles veering into oncoming traffic; dangers to pedestrians and cyclists on the unprotected cycle path alongside the A34; and the risk posed to road users emerging from the slip road from South Hinksey onto the A34. It was noted that these issues had been raised many times before but with little success. SE advised that a comprehensive approach be taken to analyzing the risks posed and reporting to Highways Agency the action that the Council felt needed to be taken to mitigate the risks. **Action: SB to investigate and report back to the Council at the July meeting.**

## 14. Any Other Business

**Digital Switchover.** MR had received posters and leaflets explaining the switchover to digital TV. Action: MR and LLF to place on noticeboards and distribute to relevant parishioners.

**New PCSO.** MR reported that Andy McCormack had taken over as PCSO for the area. He was to hold a 'Have Your Say' meeting in the Village Hall. The details had been circulated on SHInfo. The Council agreed to fund the hire of the village hall for the meeting.

**Parish Council meeting dates.** Due to a request for a regular Monday booking, the Council agreed to switch its meeting date to the first Thursday of the month, with effect from the beginning of September.

## 15. Parishioners' Feedback

None.

**Date of next meeting: Monday 4<sup>th</sup> July 2011**