

## Minutes of the South Hinksey Parish Council

at South Hinksey Village Hall

Monday 16<sup>th</sup> May 2011

**Present:** Sarah Balaam (Vice-Chair), Tom Barron, Sheridan Edward (Clerk), Liz LeFevre, Maggie Rawcliffe (Chair)

Arash Fatemian (Cllr, OxonCC)

**Parishioners:** Mark Parker, Adrian Porter

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### 1. Election of Chairman

MR was re-elected as Chair.

### 2. Election of Vice-Chairman

SB was re-elected as Vice-Chair.

### 3. Apologies

Elizabeth Halcro

### 4. Declarations of Interest

MR – Village Hall

### 5. Parishioners' Comments

AP reported that the street party had been a great success. There had been a very good turnout, including AF and the Oxford Mail. AP thanked Linda, Pat and Polly in particular for their work. With the £150 grant from the Parish Council AP stated that the event would break-even and that any small surplus would be kept by AP to put towards future parish events. The Council extended it's thanks to AP for organizing the party.

### 6. Minutes of April 2011 Meeting

Read and agreed.

### 7. Matters Arising

**Risk Assessments.** These were all still outstanding. **Action: SE to reforward template. TB and MR to complete for next meeting.**

**Grassland Review.** SE still to chase with Nick Frearson. **Action: SE to follow-up.**

**Chilswell Path.** SE has asked VoWH Planning Enforcement to investigate. **Action: SE to chase.**

## 8. Finance – Payments and Receipts

### Payments

Continental Landscapes	April and May installments	£680.00
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### Receipts

VoWHDC	Precept – first installment	£4,900.00
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## 9. Planning Applications

None.

## 10. Correspondence

**Highways Newsletter.** SE forwarded the Newsletter to Councillors for their information and highlighted the report that Highways had a small budget for “Minor Civils” including extending footways or kerbing or improving drainage. SE noted that Hinksey Hill was already on the list for clearance of vegetation.

**VoWH Planning Update.** VoWH reported a move towards joint working between them and SODC. The shared planning enforcement team would be based at South's offices in Wallingford. In addition, there was a move towards reported towards replacing hard copies of decision notices with digital.

## 11. County Councillor’s Report

AF reported that the railway bridge at Redbridge was now open and had been raised to prevent flooding. He also reported that the Redbridge waste and recycling centre would close for refurbishment once the Kidlington centre was running and when it reopened it would be open at weekends for personal waste. OxonCC assumed the concessionary bus pass scheme with a 9am start time countywide.

## 12. Project Updates

**Hinksey Hill Traffic Issues.** The decision was to be decided on 2<sup>nd</sup> June and LLF, MR, SE and Chris LeFevre would be attending. Another local resident, Philip Stewart, would also be attending. LLF circulated her draft response. AF reported that he would also be attending and was able to reinforce any issues. AF also contacted the cabinet member for transport who confirmed that he would send details of the officer's recommendation to AF the next morning. Once received, SE would draft a response to the officer's recommendation. **Action: AF to forward officer recommendation and SE to draft response.**

**Manor Road Ditch.** SB reported that Tony Allsworth would soon be leaving on holiday and that her and MR who arrange to meet with Tony over the next couple of days. **Action: SB and MR to follow-up.**

**Community Land.** MP reported that unfortunately the work was unable to be completed before the street party but hoped it would happen in the next couple of weeks. He would send the proposed plans to Linda Slater to be included on the upcoming edition of the Echo.

**Village Hall.** SE had not heard any progress from the solicitors. **Action: SE to chase.**

**St Lawrence Road Parking Issues.** SB reported that a white line had been painted on the road in front of the church entrance. SE reported that the no parking sign was complete and would be installed that Wednesday.

### 13. Village Hall Grant

In her role in the Village Hall Management Committee, MR reported that the recent emergency repair work on the drains had left the Village Hall with a shortfall and requested a grant of £1500. MR assured the Council that the VHMC did not expect to need further grants in the near future and that a programme of repairs and maintenance had been factored into future budgetary planning. SB also suggested that the VHMC look into insuring against any future emergencies. MR confirmed that from October legislation regarding the sewers would mean that responsibility for their repair in future would fall to Thames Water.

It was noted that unfortunately an unauthorized cheque for a £500 grant request the previous year had inadvertently been banked by the Village Hall. Following this the Council revised its procedures to ensure that cheques were only signed following completion of the Payments and Receipts agenda item. This £500 would be subtracted from the total of the requested grant.

The Council agreed the grant of £1500.

### 14. Community Woodland

TB had received an estimate from JAG Timber for £280 for restaking of trees and £200 for an assessment visit in October. It was agreed that an assessment of the risk of ragwort to horses in neighbouring fields be assessed at the same time. The Council asked how feasible it would be to obtain three quotes. TB reported that the estimates had been recommended by Clive Briffett. The Council agreed the work.

### 15. Annual Return

The Council approved the Accounting Statements and the Annual Governance statements for the 2010/11 Annual return.

### 16. Any Other Business

**Devil's Backbone Fence.** It was noted that work was still to be done to repair the broken fence at the start of the path. SE confirmed that he had raised this with Mark Sumner at OxonCC. **Action: SE to chase.**

**Committees.** TB asked whether the committees established by the Parish Council, namely those regarding snow clearance, community land and pub action group be acknowledged on the parish website. The Council confirmed that these committees were independent of the Parish Council and that although it was a positive step to publicize them in order to help gain support, that it should be with their consent and with recognition that they were not formal sub-committees of the Parish Council.

**Co-option of Councillors.** SE confirmed that the Council was now officially a councillor short as Elizabeth Halcro had not submitted her election papers. MR confirmed that EH was keen to continue as councillor but was unable to at the present moment due to ill health. **Action: SE to gain guidance from the Elections Team at VoWH.**

### 17. Parishioners' Feedback

None.

**Date of next meeting: Monday 13<sup>th</sup> June 2011**