

**Minutes of the South Hinksey Parish Council
at South Hinksey Village Hall**

Monday 2nd June 2014

Present: Christine Chater, Matthew Frohn, Liz LeFevre, Maggie Rawcliffe (Chair)
Sheridan Edward (Clerk)

Other attendees: Peter Rawcliffe, Cass Hazlewood

Time commenced: 7:30pm

1. Apologies

Cllr Bob Johnston (OxonCC)

2. Declarations of interest

None.

3. Public questions, comments or representations

Peter Rawcliffe provided an update under item 11 – flooding.

4. Minutes of May 2014 meeting

The Council **resolved** to agree the minutes of the May 2014 meeting.

5. Matters arising

Burial Ground gates. Dave Cullen quoted the cost of the work as £300. The quote had previously been circulated to the Council. The Council **resolved** to proceed with the quote. **Action: SE to confirm with Dave Cullen.**

Road markings and pavements. Bob Johnston had offered funding to repaint road markings in the parish. No markings were in need of repainting. However, it was noted that the markings on the slip roads and overbridge were wearing off. **Action: SE to contact Highways Agency.** It was also noted that weeds had not yet been treated along the verges, and that grass was being dumped on Parker Road. **Action: SE to contact BGG.** There were also reports of a footway along Hinksey Hill crumbling and becoming covered in moss; the footway next to the Hinksey Hill interchange becoming overgrown; and the road to the garden centre deteriorating. **Action: SE to arrange site visit with Area Steward, LLF, CC, & MR.**

South Hinksey to North Hinksey footpath. SE had heard back from SEE that they have no evidence of the track being a public footpath in the past. **Action: SE to draft proposal letters to landowners.**

6. Finance – payments and receipts

Payments

Payee	Reason	Amount	Power to act
Berinsfield Community Business	2 x wildflower meadow cutting	£65.76	s214 LGA 1972
Oxford City Council	Street lamp easement	£0.13	s301 HA 1980
Maggie Rawcliffe	April and May expenses	£17.43	s15 LGA 1972
Sheridan Edward	April to June wages and expenses	£827.76	s112 LGA 1972
Auditing Solutions	2013/14 internal audit	£252.00	s7 LAAA 2014
BGG Garden and Tree Care	May grounds maintenance	£435.00	s96 HA 1980

Receipts

Payer	Reason	Amount
Oxfordshire County Council	2014/2015 grass cutting grant	£995.07

The Council **resolved** to approve the payments above.

7. Planning applications

P14/V0937/HH, Ambry Barn, Isis Court – widen existing decking and new velux window

The Council **resolved** to raise no objections.

P14/V1176/FUL, Land adjoining No.4 Lawrence Road – conversion into three dwellings

Concerns were raised that the division of the property into three separate dwellings could constitute over-development and affect the character of the area. One Councillor objected, two had no objections and one was undecided. As no consensus could be reached, the Council **resolved** that the objections be raised and the application decided by the planning committee. **Action: SE to draft response.**

P14/V1001/FUL, The General Elliot – refurbishment, conversion and extension

The Council **resolved** to fully support the application. **Action: SE to send response to Planning.**

8. Correspondence

Internal audit. SE had received the internal audit and forwarded it to Councillors.

Town and Parish Forum. The forum would take place on 17th June. CC and MR to attend. SE had already rsvped.

Sothorn bypass work. The Council received notification of the roadworks to taken place on the Kennington and Hinksey Hill roundabouts. SE had circulated the information on SHInfo.

9. County Councillor's Report

BJ was unable to attend the meeting, but sent the following report: 1. I have signed and handed in the application for funds for the Hall. 2. I have attended a briefing on electrification of the Didcot to Oxford railway line. Network Rail are under huge time pressure and I fear that if Oxford City in particular are not a little bit more flexible the outcome might

just be that they demolish the footpath from South Hinksey to the Abingdon Road. They believe that they have "grandfather rights" which only require them to replace like for like without a ramp. 3. Road works are to start on June the 9th to "hamburger" the roundabout at the end of the Abingdon Road and to replace the decking on four bridges. The latter have suffered severe damage from the ingress of water and are in a bad way. This will impact on South Hinksey, but I hope that the ultimate outcome will be a great improvement.

10. Project updates

Community Woodland. No update.

Hinksey Hill traffic issues. LLF reported that the police continued to visit. It was noted that Bagley Croft was not a listed building. **Action: SE to investigate.** CC asked whether the TPO had been served on Bagley Croft. **Action: SE to confirm with Tim Stringer.**

11. Flooding and Parish Emergency Plan

SE confirmed that a thank you letter had been sent to Galliford Try. PR reported that he had spoken to Barry Russell, who would be attending the July Council meeting. Barry reported that no plans were in place for future flood protection for South Hinksey, and no money had been allocated. It was also unlikely that the concrete barrier would be used again. However, the barrier had shown that it was an effective measure, and its provision had set a precedent. The Council resolved to send a letter to Nicola Blackwood MP asking her to urgently lobby for the provision of a demountable flood barrier. **Action: SE to draft letter.**

Adrian Porter was unable to attend the meeting. **Action: MF to forward Plan for Council to adopt at next meeting.**

12. Footbridge over the railway

SE confirmed that a thank you letter had been sent to Andrew Smith MP. MR reported that the Equality and Human Rights Commission would be approaching Network Rail, and that the campaign was still active.

13. Automated external defibrillator

LLF circulated information to councillors about the use and cost of an AED. The cost would be £2.5k, although there would be a grant of £500 from the Community Heartbeat Trust towards it. It was suggested that the village hall would be a central position for it. The Council **resolved** to agree a donation of £500. LLF reported that the Village Hall Management Committee were also very supportive of the idea. It was felt that a representative from the village was needed to help organize and fundraise the remaining £1500. **Action: MR to investigate possible volunteers.**

14. Barleycott Lane / John Piers Lane / Betty Lane

SE reported that he had received an acknowledgement of receipt of the letter, and was awaiting a reply.

15. Verge maintenance contract

SE had raised concerns that OxonCC were planning to reduce the grass cutting maintenance grant by 50% in 2015. SE confirmed that grass cutting was a statutory duty that OxonCC had delegated to the Council in consideration for a grant, but that the grant did not cover the full cost of the maintenance. BGG had stated that the verges required approx. 8 cuts per year to keep them below 250mm. SE had circulated the options to the Council and they **resolved**

to proceed with option 4: to write to the County Council asking them to retain the current grant level. **Action: SE to send letter.**

16. Any other business

Council administration. MR asked if the role of producing the notice of the Council meeting could be delegated to another member. MF agreed to take on the task and would produce a three-monthly notice. MR also asked if the checking of the Council minutes could be rotated around members. This would take place from the next meeting.

17. Feedback from members of the public

None.

Time concluded: 9:25pm.

MINUTES SUBJECT TO APPROVAL AT NEXT COUNCIL MEETING

Signed: _____
Maggie Rawcliffe – Chair

Date: _____

Date of next meeting:
Monday 7th July 2014 at 7:30pm at South Hinksey Village Hall