

**Minutes of the South Hinksey Parish Council
at South Hinksey Village Hall**

Monday 2nd December 2013

Present: Sarah Balaam (Vice-Chair), Christine Chater, Matthew Frohn, Liz LeFevre,
Maggie Rawcliffe (Chair)

Sheridan Edward (Clerk)

Other attendees: Peter Rawcliffe

Time commenced: 7:30pm

1. Apologies

None.

2. Declarations of interest

Maggie Rawcliffe – Village Hall.

3. Public questions, comments or representations

Peter Rawcliffe attended to update the Council on item 5, sheep grazing on the wildflower meadow; and item 12, footbridge over the railway. PR also reported on the Village Hall. The Village Hall Management Committee had been successful in a grant application from VoWHDC towards the cost of replacing windows (total cost £10,132). VoWHDC awarded £4,730. They were also applying for a grant from the Trust for Oxfordshire's Environment towards the cost of an energy audit. This audit would add weight to future grant applications for energy-saving works. Oxfordshire Community and Voluntary Action have conducted a health check. As a result, the Village Hall Management Committee were investigating drafting a new constitution, and making changes to become an incorporated charity. PR also reported that the Village Hall's centenary would be in 1914 and plans for celebrations were to be considered.

MR reported on behalf of a parishioner, Helen Hazlewood. She had agreed to take on the lease of the General Elliot, with the option to purchase it following a planning application. It was intended to be reopened as a pub with short-term letting accommodation. Helen intended to hold a Q&A session in January once the plans had been drawn up and it was hoped the pub would reopen in June 2014.

4. Minutes of November 2013 meeting

The Council **resolved** to agree the minutes of the October 2013 meeting.

5. Matters arising

Grounds maintenance. LLF's contact was unable to quote for the cutting back of the hedgerows on Parker Road. **Action: SE to seek other quotes.**

Bagley Croft TPO. CC and SE had spoken to local residents to clarify the situation with the TPO. **Action: CC to follow-up with Matt Gulliford in mid-December to ensure TPO goes to committee.**

Cycling on the Devil's Backbone. SE had met with Dave Cullen and carried out a site visit to confirm the position of the signs. Dave would install them shortly. It was also noted that the non-slip surface had been added

to the Hinksey Stream bridge. It was noted that some of the fencing had come away from the footpath. **Action: SE to ask Highways to repair.**

Sheep grazing on wildflower meadow. Peter Rawcliffe reported that the grazing would probably not be viable, as the area wouldn't be large enough for the effort and time needed. Peter had produced a revised maintenance schedule to be included in the coming year's maintenance contract.

Redbridge Hollow fly-tipping. SE and MR had attended a meeting with representatives from Kennington Parish Council, VoWHDC, OxonCC and OCC. Progress had been slow as OxonCC were waiting for a boundary dispute to be resolved. It was felt that planning the work could still go ahead, and VoWHDC had given a deadline of Christmas for progress before issuing an s215 notice on the City Council. An implementation plan would be drawn up before Christmas. VoWHDC planned to install CCTV to discourage fly-tipping, and Matthew Barber would need to sign-off on the project. It was suggested that South Hinksey and Kennington parish councils write to Matthew Barber to urge his support. The Parish Council **resolved** to write in support of the CCTV. Action: SE to draft letter.

Redbridge to South Hinksey footpath. It was noted that the kissing gates had not yet been installed, **Action: SE to chase with Mark Sumner.**

6. Finance – payments and receipts

Payments

Payee	Reason	Amount	Power to act
Maggie Rawcliffe	October and November expenses	£24.88	s15 LGA 1972
Sheridan Edward	Apr to Nov outstanding expenses	£735.43	s112 LGA 1972

The Council **resolved** to agree the payments.

Receipts

None.

7. Planning applications

None.

8. Correspondence

Kennington Road 30mph speed limit. The Highways Dept. had contacted the Council to inform it that it had received a request to extend the 30mph speed limit at the north end of Kennington Road, by the Said Business School campus, and also to install a vehicle-activated sign. The Council was informed that it could be considered, although there was no money available from OxonCC, but the Council could contribute. Although the Council supported it in principle, it felt that it did not have the financial resources to contribute to the scheme.

9. County Councillor's Report

None.

10. District Councillor's Report

None.

11. Project updates

Community Woodland. No update.

Hinksey Hill traffic issues. The Council was pleased to announce that the VAS had been installed on Hinksey Hill. **Action: LLF to write to Bob Johnston and Alan Cockbill to thank them for their support.** An appeal letter regarding a failed application to the Community Safety Partnership had been finalised and sent off. The Council was awaiting a reply. It was also noted that there was a new PCSO for the area, and she was hoping to attend the January meeting.

12. Footbridge over railway

Peter Rawcliffe updated the meeting that the appeal was still outstanding, but should be any day now. Matthew Barber had also agreed to raise it at the next meeting of council leaders.

13. Parish Emergency Plan

The Council reviewed the draft Emergency Plan. Some small amendments were made and work would be carried out to fill in the remaining details. It was felt that it was important to compile a list of parishioners who might need extra assistance during emergencies. **Action: MF to draft notice for SHInfo.**

14. Grant Award Policy and Complaints Procedure

The Council discussed and revised the Grant Award and Complaints Procedure policies and **resolved** to adopt, with the agreed amendments.

15. Any other business

Town and Parish Forum. CC attended and reported that Matthew Barber gave a good presentation about the proposed Parish Charter, and that surveys were given to parishes asking for their feedback. **Action: CC to draft and circulate to the Council for comments.**

A34 sign. It was noted that the South Hinksey sign on the northbound carriageway of the A34 had come down. **Action: SE to inform Highways Agency.**

19. Feedback from members of the public

None.

Time concluded: 9:15pm

MINUTES SUBJECT TO APPROVAL AT NEXT COUNCIL MEETING

Signed: _____
Maggie Rawcliffe – Chair

Date: _____

Date of next meetings:

6th January 2014, 7:30pm, South Hinksey Village Hall

3rd February 2014, 7:30pm, South Hinksey Village Hall

3rd March 2014, 7:30pm, South Hinksey Village Hall

Abbreviations: OxonCC – Oxfordshire County Council; VoWHDC – Vale of White Horse District Council; OCC – Oxford City Council; MR/MF/SB/LLF/CC/SE/BJ – initials of meeting attendees