

**Minutes of the South Hinksey Parish Council
at South Hinksey Village Hall**

Monday 6th July 2015

Present: Sarah Balaam (Vice-Chair), Christine Chater, Liz LeFevre, Maggie Rawcliffe (Chair)
Sheridan Edward (Clerk)

Other attendees: Cllr Bob Johnston (OxonCC), Cllr Emily Smith (VoWHDC), Peter Rawcliffe

Time commenced: 7:30pm

1. Apologies

Matthew Frohn, Cllr Debby Hallett (VoWHDC)

2. Declarations of interest

None.

3. Public questions, comments or representations

Peter Rawcliffe attended the meeting to discussion item 11: footbridge over the railway and flood barriers.

4. Minutes of June 2015 meeting

The Council **resolved** to agree the minutes of the June 2015 meeting.

5. Matters arising

Village Hall. It was reported that Darbys were having difficulty locating documents relating to the deed of trust, confirming the custodian trusteeship of the Parish Council. The VHMC were looking at ways of resolving it. The Council **resolved** to appoint Nigel Roots of Henmans Freeth to review the conveyancing documents, once these had been prepared.

Chilswell Path bins. District Councillor, Emily Smith, had investigated and had explained to residents why the bins were no longer able to be collected directly from the houses on Chilswell Path. Residents would continue to take the bins down to the bottom of the lane.

Planning applications. Responses for 21 Manor Road and Grove House had been submitted, and it was confirmed that Inglenooks was not a listed building.

6. Finance – payments and receipts

Payments

Payee	Reason	Amount	Power to act
Berinsfield Community Business	May wildflower maintenance	£72.00	s214 LGA 1972
BGG Garden and Tree Care	June grass cutting	£435.00	s96 HA 1980
Auditing Solutions	2014/15 internal audit	£264.00	s7 LAAA 2014

Signed: _____

Date: _____

The Council **resolved** to approve the payments.

Receipts

None.

7. Planning applications

P15/V1288/HH – Madhuban, Hinksey Hill – two storey extension and double garage

The Council **resolved** to raise no objection.

P15/V1382/FUL – Oxford Garden Centre – replacement office building

The Council **resolved** object on the grounds that the application did not meet the criteria for policy GS3.

P15/V1165/HH – 1 Chilswell Path – single storey extension

Following the Council's objection, the applicant had provided volume calculations to show that the extension complied with policy GS3. The Council **resolved** to retract its objection.

8. Correspondence

Bus subsidy review. OxonCC were consulting on subsidized bus routes, and were proposing two options: removing all bus subsidies, or providing subsidies to a small number of services. It was noted that of the two buses that service South Hinksey, the no.31 had all subsidies removed at the end of May, and no.44 was judged at medium risk in the current consultation. The consultation had been circulated on SHInfo. It was queried as to what extent the no.44 now served the parish. **Action: SE to circulate on SHInfo again.**

9. County Councillor's report

BJ reported that work was due to start shortly on the security fence around Redbridge Hollow. Once this was completed, the city, council and district councils would work together to clear the rubbish. Security was also due to be increased at the entrance to the allotments. BJ also noted that incidents of fly-tipping had reduced. BJ noted the recent news about shelved Network Rail projects but confirmed that the West Coast Mainline upgrades would be completed, and new trains should be running in 18 months. BJ stated that funding was now in place for the A34 slip roads at Lodge Hill, and that the plan for the Park&Ride appears to have progressed with funding bids having been placed. There was also an idea for a road connecting the A34 to the M40 around Wheatley. BJ also reported that the EA was hoping to have a firm proposal for the route of the Western Conveyance by October.

10. District Councillors' report

The report from Cllrs Emily Smith and Debby Hallett had been circulated to councillors. ES noted in particular the community grant schemes that were available, and that the Local Plan was with the Planning Inspector. She would be meeting with the Inspector to voice concerns regarding the protection of the green belt.

11. Campaigns

South Hinksey to North Hinksey footpath. The Cooperative stated they would prefer to lease the whole field to the Council rather than just grant access. The Council felt that the potential burden of managing the land would outweigh any benefits of access. The Council therefore felt that it would be inappropriate to take on the field but still wished to pursue gaining access rights. It was also felt that a route between Betty Lane and the Garden Centre, giving footway access from Hinksey Hill to South Hinksey should be explored. **Action: SE to chase Coop.**

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Date: _____

Footbridge over the railway. PR was continuing to chase Nicola Blackwood MP regarding the referral of the case to the EHRC in June 2014. They were still awaiting an update, although it was believed there was some progress.

Barleycott Lane. Mark Kemp, Deputy Director for Environment & Economy, had replied to the Council and stated that the surface would be recycled and compacted. The project would be priced and then discussed with residents and the Council with regard to making financial contributions towards the scheme.

Flood barriers. The EA contacted the Council to arrange an open meeting to discuss the temporary flood barrier scheme. It had been arranged for Thursday 16th July at 7:30pm in the Village Hall. The details would be sent on SHInfo. ES was being consulted on the £60k contribution from VoWHDC. **Action: ES to send details to SE to forward to Peter Rawcliffe for feedback.**

12. Traffic issues

Speed limit between Hinksey Hill and Kennington roundabouts. Highways were still waiting for a decision on the safety audit, and they would keep the Council updated. It was felt that the situation had been ongoing for too long and that there was also an issue with cars cutting across lanes at the Hinksey Hill interchange, and waiting in the box junctions. **Action: SE to write to Mark Kemp and the Police.**

13. Maintenance issues

Leylandii in the burial ground. SE had completed and submitted a grant application form for TOE2. SE was still awaiting approval for access from the landowner of the adjoining field. **Action: SE to chase.**

Stile at Barleycott Lane. **Action: MR to check if this had been done.**

14. 20mph speed limit

SE had circulated a report and recommendations on the possibility of a 20mph speed limit in South Hinksey. It was felt that the 20mph speed limit may not affect speed greatly but may improve driver perception. Other possible measures were discussed. The Council resolved to carry out a consultation in September. **Action: SE to draft consultation.**

15. Finance report

SE circulated a report to councillors outlining the finances for the year to date and the projected figures for the 2015/16 year. It was noted that reserves remained healthy and within the recommended limits. The Council **resolved** to accept the 2014/15 internal audit report.

16. Defibrillator and Village Emergency Telephone System

Following recommendations from the defibrillator training evening, the Council **resolved** to purchase children's pads for the defibrillator, and an additional sign. **Action: SE to arrange.** The Council resolved to discuss the VETS scheme at the next Council meeting. **Action: SE to include on agenda for September's meeting.**

17. Clerk vacancy

SE reported that he had accepted a full-time parish clerk post and unfortunately he wouldn't be able to continue as Clerk for South Hinksey. A recruitment pack had been produced and interviews were planned for August, with the hope of a hand-over in September. SE would finish once a replacement was in post. The Council **resolved** to approve the details of the recruitment pack and gave the Clerk a budget of £300 for advertising. **Action: SE to advertise post and arrange an interview date closer to the closing date.**

Signed: _____

Date: _____

18. Any other business

Burial ground. SE, MR and Peter Rawcliffe had met with a member of the public interested in having a burial in the wildflower portion of the burial ground. The Council had originally decided to retain that area as a wildflower meadow whilst the first portion was filled. SE and Peter Rawcliffe would investigate the financial and practical implications of using the wildflower area and report their recommendations back to the Council.

School bus service. SB raised the issue of school transport for residents in South Hinksey. Not only was free school transport not available for most children in the village, but the County Council and bus operators were unwilling to provide a service even when residents were willing to pay for the places. BJ noted that the issue had been raised several times and OxonCC were unwilling to change their policy. However, he agreed to raise it at the next locality meeting on 20th July.

General Elliott PH. It had been noticed that several agreed actions from a site visit to look at safety and noise around the pub had not yet been actioned. These included planning conditions. **Action: MR to send details to SE. SE to write to landlady.**

Planning conditions. MR reported that Debby Hallett would be working with the parish webmaster, David Rawcliffe to include a page on the website for planning conditions.

Dorkin House. SE reported that it had been noted that an outbuilding at Dorkin House was being advertised for rent as a separate dwelling, contrary to planning conditions. Planning Enforcement had been informed and were investigating.

19. Feedback from members of the public

None.

Time concluded: 9:40pm

MINUTES SUBJECT TO APPROVAL AT NEXT COUNCIL MEETING

Date of the next Parish Council meeting: 7th September 2015 at 7:30pm
in South Hinksey Village Hall

Signed: _____

Date: _____