

## South Hinksey Parish Council

**You are hereby summoned to attend a meeting of  
South Hinksey Parish Council**

**Monday 5<sup>th</sup> June 2017 at 7.30pm  
at South Hinksey Village Hall**

<b>Agenda</b>	<b>Led by</b>	<b>Time</b>	<b>Paper</b>
<b>Procedural items</b>			
1. Apologies	Chair	7:30	Verbal
2. Declarations of interest Members will declare interests in agenda items that accord with the adopted Code of Conduct, and to consider dispensation requests. This does not preclude any later declarations	Chair		Verbal
3. Public questions, comments or representations The Council will receive any comments or questions from members of the public. Individual comments should not exceed five minutes	Chair	7:35	Verbal
4. Minutes of May 2017 annual meeting The Council will review and approve the minutes of the last Council meeting, which can be viewed here: <a href="https://shinksey.files.wordpress.com/2012/03/20170508-shpc-annual-mtg-draft-minutes.pdf">https://shinksey.files.wordpress.com/2012/03/20170508-shpc-annual-mtg-draft-minutes.pdf</a>	Chair	7:40	Link
<b>Business items</b>			
5. Matters arising The Council will be updated on action points arising from the previous Council meeting	Chair	7:45	Verbal
6. Finance – payments and receipts The Council will review and authorise all payments arising since the last Council meeting including: - Oxfordshire Association of Local Councils (£65+VAT) for one-day training course on 19 <sup>th</sup> July for the Chairman and be informed of all receipts	Clerk	7:55	Verbal
7. County Councillor's report	County Cllr	8:00	Verbal
8. District Councillors' report	District Cllrs	8:05	Verbal
9. Planning applications The Council will discuss and agree its response to any planning applications received in advance of the meeting	Clerk	8:10	Verbal
10. Correspondence The Council will receive all correspondence for information only. Correspondence requiring a Council decision will be listed separately below	Clerk	8:15	Verbal
11. Internal Audit Report 2016-17 The Council will note the Internal Audit Report which forms page 5 of the Annual Return for the year ended 2016-17 and which can be viewed here:	Clerk	8:25	Link

<https://shinksey.files.wordpress.com/2012/03/internal-audit-report-201617.pdf>

## 12. Annual Governance Statement 2016-17

The Council will review and approve the Annual Governance Statement 2016-17, Section 1 of the Annual Return for the year ended 2016-17, which can be viewed here:

<https://shinksey.files.wordpress.com/2012/03/annual-governance-statement-201617-blank.pdf>

The Council will answer yes or no to each question according to whether the Council has followed "proper practices" contained in the latest version of Governance and Accountability for Local Councils – a Practitioners' Guide (England)

## 13. Accounting Statements 2016-17

The Council will review and approve the Accounting Statements 2016-17, Section 2 of the Annual Return for the year ended 2016-17, which can be viewed here:

<https://shinksey.files.wordpress.com/2012/03/accounting-statements-201617-unapproved.pdf>

## 14. Heavy Goods Vehicles in South Hinksey village

The Council will be updated regarding possible new measures to discourage Heavy Goods Vehicles from entering South Hinksey village

## 15. Community Governance Review

The Council will be updated regarding the progress of its request for the size of the Council to be increased from five to six and for the parish to be warded

## 16. Burial ground

The Council will consider again a proposal to purchase an Austrian scythe for use in the wildflower meadow and discuss other matters relating to the future management of the burial ground

## 17. Community woodland

The Council will consider a report regarding future management of the community woodland, which can be viewed here:

<https://shinksey.files.wordpress.com/2016/08/20170605-draft-woodland-mgt-plan.pdf>

## 18. Flood barrier

The Council will consider purchase of spare bolts for use with the temporary flood barrier that may be used to protect the village from flooding

## 19. Housing development north of Abingdon

The Council will be updated regarding proposals for large-scale housing development north of Abingdon

## 20. Campaigns

The Council will be updated on the following campaigns:

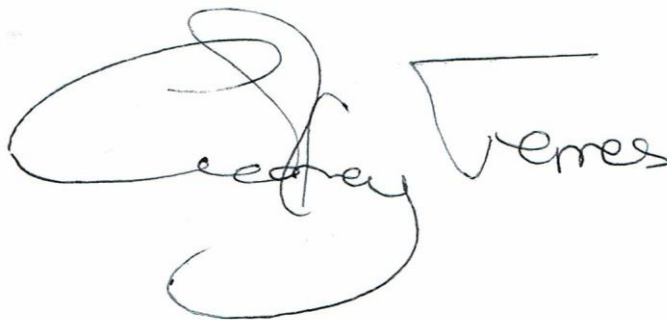
- Footbridge over the railway
- Flood barrier

## 21. Path across churchyard and burial ground

The Council will be updated regarding the renewal and establishment of a new pathway across the churchyard and burial ground

Clerk	8:30	Link
Clerk	8:40	Link
Chair	8:45	Verbal
Clerk	8:50	Verbal
Chair	8:55	Verbal
Chair	9:05	Link
Chair	9:15	Verbal
Chair	9:20	Verbal
Chair	9:25	Verbal
Chair	9:30	Verbal

22. Preservation of the Green Belt The Council will discuss a proposed policy statement regarding the Oxford Green Belt, which can be viewed here: <a href="https://shinksey.files.wordpress.com/2016/08/20170605-green-belt.pdf">https://shinksey.files.wordpress.com/2016/08/20170605-green-belt.pdf</a>	Chair	9:35	Link
23. Traffic issues The Council will discuss traffic issues in the parish	Chair	9:40	Verbal
24. Maintenance issues The Council will discuss maintenance issues in the parish including a proposal to amend the contract specification in relation to Hinksey Hill	Chair	9:45	Verbal
25. Archives The Council will consider whether and how to retain records of the Council currently kept by Cllr Rawcliffe	Chair	9:50	Verbal
26. Annual Parish Meeting The Council will note the draft minutes of the 2017 Annual Parish Meeting, which can be viewed here: <a href="https://shinksey.files.wordpress.com/2012/03/apm-minutes-2017-draft.pdf">https://shinksey.files.wordpress.com/2012/03/apm-minutes-2017-draft.pdf</a>	Chair	9:55	Link
27. Any other business The Council will receive comments from members for information only. Any items requiring a decision from the Council are included separately on the agenda	Chair	10:00	Verbal
28. Feedback from members of the public The Council will invite comments on items discussed during the meeting	Chair	10:05	Verbal
29. Reserved Business: Staffing Matters The Council will consider the Clerk's future hours of work	Chair	10:10	Attached



Signed: \_\_\_\_\_  
Parish Clerk

Date: 29<sup>th</sup> May 2017