

Action	Minute ref	Priority	Completed /Progress
Circulate draft minutes and send to David R for website		Medium	
Obtain saplings from OxonCC for planting	18/98		
Create indicative capital programme	19/8		
Finalise Review of Systems report and obtain LG's signature	19/9		
Table NALC recommended Standing Orders amendments	19/11		
Table amendments to Burial Ground Rules and Regulations	19/17		26/06/2019
Grant Award Policy: update s137 figure	19/20		23/06/2019
Amend bank mandate to include Vice-Chair LG & CM	19/21		
Amend Risk Assessment re website	19/25		
Amend new-style Register of Assets	19/26		07/06/2019
Send amended new-style Register of Assets to David R for website	19/26		07/06/2019
Send rounded version of provisional Statement of Accounts to David R for website	19/26		07/06/2019
Investigate Data Protection Extension	19/27		
Order garden waste bin from VoWHDC	19/34d		24/06/2019
Replace defibrillator pads and rescue kit	19/35	High	
Draft training plan	19/37		21/06/2019
Investigate cost of mobile data	19/37		
Scan signed minutes of last mtg and send to David R for website	19/41		04/06/2019
Submit planning response: St Michael's	19/46a	High	23/06/2019
Submit planning response: The Copse	19/46b	High	23/06/2019
Respond to Traffic Sensitive Streets consultation	19/47	High	Missed
Ask new cllr to complete VoWHDC Register of Interests forms	19/48	High	07/06/2019
Send materials to auditor	19/49		07/06/2019
Enquire as to availability of VH for possible EM on 26/6/19	19/49		12/06/2019
Deal with application from SSEN contractor to prune woodland trees	19/53		06/06/2019
Pass Goldace contact details to Vice-Chair re former pub car park	19/54		23/06/2019
Take up Parker Road grass cutting issue with Laura H	19/55		
Chase memorial mason for response re memorial over 30in height	19/57		
Respond to application to hold picnic at burial ground	19/57a		
Not include this item in future agendas as standing item	19/58	Medium	08/06/2019
Not include this item in future agendas as standing item	19/59	Medium	08/06/2019
Produce and make available summary of impact of footbridge closure	19/59		
Ensure sign for cyclists visible again at City end of Devil's Backbone	19/60		
Chase SSEN re damaged gate and pile of rubble	19/60		
Contact Tim S about rubbish beside Devil's Backbone	19/60		
Put litter pick on agenda of next ordinary mtg	19/60		
Contact OxonCC re bank on Manor Road	19/60		
Remove Matters Arising item from future agendas	19/62	Medium	08/06/2019
Send BJ copy of existing Action List for information	19/62		14/06/2019
Publish Action List with papers for future mtgs in edited format	19/62	Medium	26/06/2019
Amend Clerk Contract in line with Council decision	19/64	Medium	08/06/2019
Village Hall charges			
Submit planning response: Stone End	n/a	High	08/06/2019