

**Minutes of the extraordinary meeting of South Hinksey Parish Council
held at South Hinksey Village Hall on Wednesday 26th June 2019**

Present: Christine Chater, Michael Cochrane (Chairman), Patricia Jones (Vice-Chair), Linda Goodhead and Christine Madsen
Geoffrey Ferres (Clerk).

Other attendees: None.

Time commenced: 2pm

19/65. Apologies

Cllr Bob Johnston (OxonCC), Cllr Debby Hallett (VoWHDC) and Cllr Emily Smith (VoWHDC).

19/66. Internal Audit Report 2018-19

The Council **accepted** the Internal Auditor's Report and its two recommendations.

Action: Clerk. The Chairman proposed a vote of thanks to the Clerk and the Council **agreed**.

19/67. Annual Governance Statement 2018-19

The Council **agreed unanimously** to answer "yes" to statements 1 to 8 and "N/A" to statement 9. The Chairman and the Clerk then signed Section 1 of the Annual Governance and Accountability Return 2018-19 Part 2. **Action: Clerk to arrange for the completed Annual Governance Statement to be published on the parish website**

19/68. Accounting Statements 2018-19

The Council **unanimously approved** the Accounting Statements 2018-19 as submitted by the Clerk in his capacity as Responsible Financial Officer. The Chairman and the Clerk then signed Section 2 of the Annual Governance and Accountability Return 2018-19 Part 2. **Action: Clerk to arrange for the signed Accounting Statements to be published on the parish website**

19/69. Certificate of Exemption

The Council **agreed unanimously** to certify the Council as exempt from a limited assurance review and from the duty to submit the Annual Governance and Accountability Return 2018-19 to the external auditor, Moore Stephens. The Chairman and the Clerk then signed the Certificate of Exemption. **Action: Clerk to send signed Certificate to Moore Stephens**

19/70. Payment

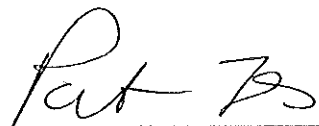
The Council **approved** a payment of £300 to Auditing Solutions Ltd for conducting the 2018-19 Internal Audit. The Chairman and CC then signed the cheque and initialled the invoice and the cheque stub. **Action: Clerk to send payment**

Time concluded: 2.08pm

MINUTES SUBJECT TO APPROVAL AT NEXT COUNCIL MEETING

Date of the next ordinary Parish Council meeting: Monday 1st July 2019 at 7.30pm
in South Hinksey Village Hall

Signed: _____



Date: _____

